

## UNITED STATES PATENT AND TRADEMARK OFFICE

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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/855,303	05/15/2001	Hong Linh Truong	CH91999003US1

CONFIRMATION NO. 8800

## FORMALITIES LETTER



\*OC000000006293530\*

IBM CORPORATION  
INTELLECTUAL PROPERTY LAW DEPT.  
P.O. BOX 218  
YORKTOWN HEIGHTS, NY 10598

Date Mailed: 07/13/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

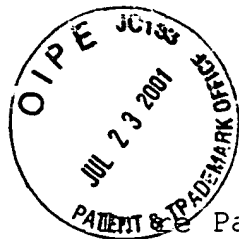
- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center  
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

07/25/2001 16:03:11 090460 09855303  
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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Patent Application of : Initial Patent Examination  
: Division  
Truong et al. : Box Missing Parts  
:   
Serial No.: 09/855,303 : Date: July 19, 2001  
:   
Filed: May 15, 2001 : Docket: CH919990035US1  
  
For: TELECONFERENCING SYSTEM AND METHOD

To: Commissioner for Patents  
Initial Patent Examination Division  
Box Missing Parts  
Washington, D.C. 20231

CERTIFICATE OF MAILING UNDER 37 CFR 1.8(a)

I hereby certify that the attached correspondence comprising:

1. Acknowledgment Post Card;
2. Filing of Missing Parts of Application Under 37 CFR 1.63  
(in duplicate);
3. Declaration and Power of Attorney Form;
4. Notice to File Missing Parts of Application (return copy);
5. Assignment to IBM with attached Recordation Form;
6. Information Disclosure Statement with PTO 1449 Form and references

is being deposited with the United States Postal Service as first class mail in an envelope addressed to:

Commissioner for Patents  
Initial Patent Examination Division  
Box Missing Parts  
Washington, DC 20231

on July 19, 2001

Margaret McCabe  
(Print name of person certifying)

Margaret McCabe  
(Signature of person certifying)



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Patent Application of : Initial Patent Examination  
: Division  
Truong et al. : Box Missing Parts  
:   
Serial No.: 09/855,303 : Date: July 19, 2001  
- :   
Filed: May 15, 2001 : Docket: CH919990035US1  
  
For: TELECONFERENCING SYSTEM AND METHOD

RESPONSE TO FILING OF MISSING PARTS OF APPLICATION UNDER 37 CFR  
1.63  
FILING DECLARATION AND POWER OF ATTORNEY  
FILING ASSIGNMENT

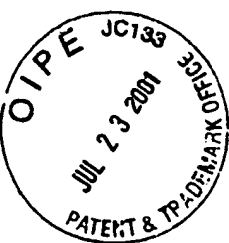
To: Commissioner for Patents  
Initial Patent Examination Division  
Box Missing Parts  
Washington, D.C. 20231

Sir:

On May 15, 2001, the above-identified application was filed with the U.S. Patent and Trademark Office, under Rule 1.53(f) Missing Parts.

Enclosed at this time is an original declaration, which includes the signatures of the five inventors. This copy has been altered only to indicate the serial number and filing date of the subject application.

Also attached for filing is the original fully executed Assignment for the above-identified application with the required Recordation Form Cover Sheet.



The fee of \$170.00 representing both the Surcharge of \$130.00 and Assignment fee of \$40.00 is to be charged to Deposit Account No.: 09-0468. A duplicate copy of this paper is attached.

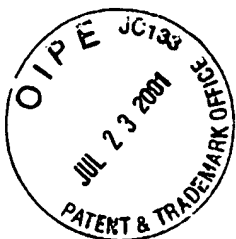
A copy of the "Notice to File Missing Parts of Application-Filing Date Granted", date mailed July 13, 2001, is also attached as per your instructions.

Respectfully submitted,

by *Louis Herzberg*  
Louis P. Herzberg  
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IBM Thomas J. Watson Research Center  
Intellectual Property Law Department  
P.O. Box 218  
Yorktown Heights, N.Y. 10598

Attorney Docket: CH919990035US1



AO

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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

APPLICANT: Truong et al.

DOCKET NO.: CH919990035US1

SERIAL NO.: 09/855,303

EXAMINER:

FILED: May 15, 2001

GROUP ART: 2642

FOR: TELECONFERENCING SYSTEM AND METHOD

Commissioner for Patents  
Washington, D. C. 20231

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Technology Center 2600

CERTIFICATE OF MAILING UNDER 37 CFR 1.8(a)

I hereby certify that the attached correspondence comprising:

1. Acknowledgement Postcard
2. Claim for Priority Under 35 USC 119
3. Certified European Patent Application 00110505.5

is being deposited with the United States Postal Service as first class mail in an envelope addressed to:

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on July 19, 2001.

Margaret McCabe

(Type or print name of person mailing paper)

Margaret McCabe

(Signature of person mailing paper)